

Academic Senate - Agenda
April 13, 1971

- I. Call session to order at 3:15 p.m. in Faculty Dining Room.
- II. Approval of the minutes of the March 9, 1971 meeting of the Senate.
- III. Business Items
 - A. Student Affairs Committee - William Boyce

Resolved that the Academic Senate recommend to the President the establishment of student evaluations of faculty teaching ability as approved by the Student Affairs Committee. (See Attachment A, Agenda, April 13, 1971.)
 - B. Special Committee on Year-Round Operations - John Lowry

Resolved that the Academic Senate endorse the recommendations to the President (A through M) that are included in the Committee report. (See Attachment B, Agenda, April 13, 1971.)
 - C. Curriculum Committee - Dwayne Head

Resolved that the Academic Senate endorse the recommendations of the Curriculum Committee on curriculum development submitted by the School of Architecture. (See Attachment C, Agenda, April 13, 1971.)
 - D. Special Constitution Study Committee - Corwin Johnson

First reading of proposed By-Laws amendment. (Separate distribution from Corwin Johnson, Chairman.)
- IV. Information Items
 - A. President Kennedy's Report on actions taken by the Academic Senate at its March 9, 1971 meeting. (See Attachment D, Agenda, April 13, 1971.)
 - B. Proposals of the CSC Board of Trustees for the revision of the Education Code concerning tenure and related matters has been referred to the Personnel Policies Committee.
 - C. The May 11th session of the Academic Senate will be held in the north wing of the multi-purpose room of the McPhee College Union Building (enter through doorway 204).
 - D. Reminder of scheduled meetings for the Academic Senate:

| | | |
|----------|-----------|-------------------------|
| April 27 | 3:15 p.m. | Faculty Dining Room |
| May 11 | 3:15 p.m. | MCUB Multi-purpose Room |
| May 18 | 3:15 p.m. | Faculty Dining Room |
| May 25 | 3:15 p.m. | Faculty Dining Room |

Note: The second and third meetings of each month will be continuations of the regular meetings of the respective months.
 - E. Statewide Academic Senate Report - Corwin Johnson
- V. Adjournment

Student Evaluation of Faculty Teaching Ability

I. General Provisions

- A. A meaningful evaluation of the teaching ability of the faculty by students is a valuable instrument to faculty seeking self-improvement in their teaching ability, and is one of several indicators helpful in evaluating faculty for reappointment, tenure and promotion.
- B. Each department (or school which does not have departments) is encouraged to develop interest in student evaluation of the teaching ability of the faculty of that department. If students enrolled in courses of any department or school evidence a substantial interest, the department head or school dean will appoint, or request the students to appoint, a committee of students to work with an appointed committee of tenured and non-tenured faculty from his department (or school).
- C. In general, the combined faculty-student committee for establishing evaluations procedures and criteria of each instructional department shall:
 - 1. Consist of students and tenured and non-tenured faculty interested in developing an evaluation of faculty teaching ability, including those teaching abilities unique to that department.
 - 2. Be composed of equal numbers of students and faculty.
 - 3. Develop and establish a system or systems for student evaluation of faculty teaching ability that will be meaningful to the faculty of that particular department and that will have the general approval of the students, the faculty concerned, and the department head.
- D. Student evaluations of the teaching ability of the faculty may be conducted by individual instructional departments or by schools. Due consideration should be given to the appropriateness of the evaluation criteria and procedures applicable and meaningful to each instructional unit. If desired, certain standard criteria and procedures could be established for a school or division with additional separate criteria and procedures established for each instructional unit therein.
- E. The implementation of the procedures developed, and within the criteria established, will be accomplished by students under the supervision of a student chairman of the Student Evaluation Committee formed within each instructional unit conducting an evaluation.
- F. When completed, the students' evaluation of an instructor's teaching ability shall be included in the evaluated instructor's personnel file.
- G. Regardless of the manner in which student evaluations are made, routed, documented or summarized, the results of the evaluation will be presented to the evaluated faculty member, together with all data and information gathered on his evaluation. The evaluated faculty member will be informed concurrently in writing that he has the opportunity to make written comments to his department head in response to the evaluation report within a reasonable period of time. Such response will be filed with and will be considered in conjunction with the evaluation report in all subsequent personnel actions effecting that faculty member.

II. Special Provisions

A. It is recognized that, because of differences in academic disciplines, size, student enrollment, student majors and the constitution of departments, particular detailed evaluation criteria or procedures may not be appropriate for a given department. However, departmental or other instructional units may wish to give consideration to the following:

1. What should be the frequency of the student evaluations? When should the evaluations be made during the academic year? Should all members of the faculty be evaluated during each evaluation period?
2. Should the student evaluations (or tabulations or summaries thereof) be submitted to all tenured faculty?
3. If the Department Head's teaching ability is evaluated, should the results be submitted directly to the Dean? If not, how should it be handled?
4. Should separate evaluation procedures and criteria be developed for service courses or for non-majors?
5. What constitutes "substantial" student interest in faculty evaluations?
6. Should student evaluations be reduced to summary form? Should the summarization or tabulations or individual evaluations be attested to as to validity and signed by the department head or other responsible individuals? If not, how should the results of student evaluations be placed in the evaluated faculty member's personnel file? (Consideration should be given to the sheer bulk of the evaluation material which may be generated by certain evaluation systems or procedures.)
7. How often should evaluation criteria and procedures be reviewed and revised?

SUMMARY OF CATALOG CHANGES - 1972-73
SCHOOL OF ARCHITECTURE AND ENVIRONMENTAL DESIGN
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| DEPARTMENT | COURSES | UNITS | TYPE OF CHANGE | COMMITTEE ACTION |
|--|--|-------|----------------|---|
| Ac. Sen. Agenda - April 13, 1971 Calif. State Polytechnic College-SLO Attachment C | Arch 304, 305 Human Factors for Env. Designers | 3,3 | New Course | Endorse |
| | Arch 310, 311 Intro. to Systematic Design Meth. | 3,3 | New Course | Endorse |
| | *Arc E 305 Structural Systems | 3 | New Course | Endorse - title change (Bldg. Structural Systems) |
| | Arc E 400 Special Problems Advanced Under-graduate | 1-2 | New Course | Endorse |
| | *Arc E 404 Steel Structures | 3 | New Course | Endorse |
| | *Arc E 405 Timber Structures | 3 | New Course | Endorse |
| | *Arc E 406 Reinforced Concrete & Masonry Structures | 3 | New Course | Endorse |
| | Arc E 413 Design of Concrete Plate & Shell Structures | 3 | New Course | Endorse |
| | Arc E 470 Selected Advanced Topics | 1-3 | New Course | Endorse |
| | CRP 305 Urban Infrastructures | 3 | New Course | Defer Action Pending Consul- tation between Arch. & Engineering |
| | CRP 417 Urban Systems Design | 2 | New Course | Endorse |
| | CRP 419 International Plan. & Dev. | 2 | New Course | Endorse - title change (International Urban Planning) |

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Page 2

| DEPARTMENT | COURSES | UNITS | TYPE OF CHANGE | COMMITTEE ACTION |
|--|---|-------|--|---|
| Ac. Sen. Agenda Attachment C - page 2 | Con E 319 Human Performance in Construc- tion | 3 | New Course | Endorse - title change (Manpower Utilization in Construction) |
| | Con E 321 Concrete Technology | 3 | New Course | Endorse |
| | Con E 421 Earth Construction | 2 | New Course | Endorse - Change Pre. (Arc E 409, Arc E 421) |
| | *Arch 305, 306 Steel & Timber Structures | 3,3 | Drop Courses | Endorse |
| | Arch 307 Steel Anal., Steel & Timber Structures | 9 | Drop Course | Endorse |
| | *Arch 404, 405, 406 Concrete & Masonry Structure | 2,2,2 | Drop Course | Endorse |
| | * - courses dropped (12 units) replaced by new courses (12 units) | | | |
| | Arch 240 Additional <u>Arch.</u> lab | 1-2 | Title Change | Endorse |
| | Arch 250 <u>Environmental Prob.</u> , <u>Digital Computer</u> | 2 | Title Change | Endorse |
| | Arch 314, 315, 316 <u>Design for Engineers</u> | 2,2,2 | Title Change | Endorse |
| | Arch 308, 309 Building Systems Design | 3,3 | Change Requirement | Endorse - based upon change in prerequisite |
| | EE 324 Elec. Systems Design | 3 | Drop as Requirement for Arc E major | Endorse |
| | ME 333 Plumbing & Build. Sanitation | 3 | Drop as Requirement for Arc E major | Endorse |

SUMMARY OF CATALOG CHANGES - 1972-73
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Page 3

| DEPARTMENT | COURSES | UNITS | TYPE OF CHANGE | COMMITTEE ACTION |
|--|---|-------|--|------------------|
| Ac. Sen. Agenda Attachment C - page 3 | Env E 306 Survey of Heat & Air Cond. | | Drop as Requirement for Arc E major | Endorse |
| | Arch 205, 206 | 3,3 | Change prefix to Arc E | Endorse |
| | Arch 207 | 3,6 | Change prefix to Arc E | Endorse |
| | Arch 304 | 3 | " " " " " | Endorse |
| | Arch 344 | 1 | " " " " " | Endorse |
| | Arch 346 | 2 | " " " " " | Endorse |
| | Arch 407 | 3 | " " " " " | Endorse |
| | Arch 409 | 3 | " " " " " | Endorse |
| | Arch 411 | 3 | " " " " " | Endorse |
| | Arch 412 | 2 | " " " " " | Endorse |
| | Arch 414, 415, 416 | 2,2,2 | " " " " " | Endorse |
| | Arch 421, 422 | 3,3 | " " " " " | Endorse |
| | Arch 423 | 2 | " " " " " | Endorse |
| | Arch 424 | 6 | " " " " " | Endorse |
| | Arch 426 | 3 | " " " " " | Endorse |
| | Arch 444, 445, 446 | 5,5,5 | " " " " " | Endorse |
| | Arch 461, 462 | 2,2 | " " " " " | Endorse |


Memorandum

To : Dr. William Alexander, Chairman
Academic Senate

Date : March 25, 1971

File No.:

Copies : Andrews, Wilson,
Chandler

From : Robert E. Kennedy 

Subject: Report on March 9, 1971 Academic Senate Actions

Thank you for forwarding the recommendations adopted by the Academic Senate on March 9, 1971. Actions I am taking with respect to them are listed below:

1. Waiving of Registration Fees for Faculty and Staff

I endorse the Academic Senate recommendation on this subject and will ask that amendments to Title 5 of the Administrative Code and to the Education Code be initiated by the Chancellor if such amendments are needed to provide a legal basis for such fee waivers.

The Academic Council has also recommended the waiver of fees for the same purpose. I am pleased to be able to support these recommendations.

2. Two-Year Catalogs starting with 1973-75

The Academic Council has also recommended that we begin to publish our Catalog every two years, rather than annually as at present, starting with the 1973-75 issue. I am pleased to endorse these recommendations and will ask Dr. Andrews to make all arrangements necessary to implement this change in procedure.

3. Solicitation of Funds from Faculty Members to Support Student Financial Aid Programs

The Staff Senate has also adopted and forwarded to me a resolution on this subject recommending that authorization be given for solicitation of funds from staff members for financial support of aid programs for low income/minority students. This complements the Academic Senate resolution

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recommending authorization for solicitation of faculty members for the same purpose. I am pleased to endorse both recommendations and will ask that Administrative Vice President Harold O. Wilson work with Dean Chandler in establishing guidelines for the solicitation of funds. Approval is based on provisions of CAM 787.3.

4. Employment of Relatives

I am taking under advisement the Academic Senate resolution on amending the College's present regulations on hiring of close relatives. An identical resolution has been received from the Staff Senate. These resolutions will be subjected to further study and consultation during the coming spring quarter; I do not presently anticipate that a decision on this matter will be reached prior to the end of this academic year.

The motion to lay on table applies only to main motions. Therefore, the motion to lay on the table regarding an amendment was out of order.

BUDGET COMMITTEE Dale Federer, Chairman

1. Study and review of the proposed 1971-72 budget for Cal Poly.
2. Study of equipment replacement formula.
3. Study of parking questions.

Meetings: Thursday evenings Ag 138 (first meeting April 15)

CURRICULUM COMMITTEE Dwayne Head, Chairman

1. Academic master plan and other curriculum change.

Meetings: Friday 0800 MFE 122

Tuesday 1500 MSD 125

DISTINGUISHED TEACHER AWARDS COMMITTEE Bill Curtis, Chairman

1. Select distinguished teachers.
2. Recommend procedures for committee.

ELECTIONS COMMITTEE Murray Smith, Chairman

1. Elections to the Academic Senate and certain elected committees of the Academic Senate.
2. Nomination of officers for the Academic Senate.

FAIRNESS BOARD Robert Asbury, Chairman

INSTRUCTION COMMITTEE John Rogalla, Chairman

1. Proper use of the grades of W, WF and E.
2. Study of grading practices.
3. Final examination procedures

LIBRARY COMMITTEE Harry Honegger, Chairman

1. Classified arrangement of bound periodicals.
2. Interlibrary loan policy.
3. Book purchases from departmental funds.

PERSONNEL POLICIES COMMITTEE Howard Rhoads, Chairman

1. Revision of faculty evaluation form.
2. Evaluation of administrators and department heads.
3. Problems of the Chancellor's grievance procedures.

Meetings: Thursday 0700 Ag 138

PERSONNEL REVIEW COMMITTEE George Mach, Chairman

1. Review of Committee procedures.

RESEARCH COMMITTEE Harold Cota, Chairman

1. Review applications for research and creativity leaves and other research funds.

Meetings: Wednesday 0800 Adm 301

SPECIAL COMMITTEE ON FACULTY ALLOCATION Roy Anderson, Chairman

1. Study and report to the Academic Senate on the procedures used to allocate faculty by school and department.

Meetings: Wednesdays 1400 Ag 241

SPECIAL COMMITTEE ON GENERAL EDUCATION AND BREADTH REQUIREMENTS Ron Ritschard, Chairman

1. Study and review of the curricular requirements at Cal Poly which apply to all degree programs, excluding the detail curriculum questions handled by the Curriculum Committee and including Cal Poly requirements which go beyond the State imposed General Education requirements.

Meetings: Alternate Tuesdays 1510 Sc C-36

SPECIAL COMMITTEE ON YEAR-ROUND OPERATIONS John Lowry, Chairman

1. Prepare proposals for year-round operations for Cal Poly.

SPECIAL CONSTITUTIONAL STUDY COMMITTEE Corwin Johnson, Chairman

1. Study and review of the functioning of the Academic Senate to determine whether any structural changes might be appropriate including the numbers of academic senators. Propose appropriate amendments.
2. Propose by-law amendments to accommodate the new disciplinary and grievance procedures as established by the Trustees.
3. Propose by-law amendments to establish a standing committee on General Education and Breadth Requirements.
4. Propose by-law amendments to establish a standing committee on Distinguished Teaching Awards.

STUDENT AFFAIRS COMMITTEE William Boyce, Chairman

1. To consider and recommend on "Procedures to be followed and problems to be considered" by the Fairness Board.
2. Student evaluation of faculty teaching ability--proposed college-wide policy.

Dr. Robert S. Kennedy
President

Academic Senate - Agenda Addendum
Cal Poly
San Luis Obispo

Academic Senate - Agenda Addendum
(to April 13, 1971)
April 27, 1971

III. (Continuation) Business Items

C. 1. Curriculum Committee - Dwayne Head

Resolved that the Academic Senate endorse the recommendations of the Curriculum Committee on curriculum changes submitted by the School of Agriculture and Natural Resources. (See Attachment D, Agenda Addendum, April 27, 1971.)

Resolved that the Academic Senate endorse the recommendations of the Curriculum Committee concerning 1970-71 Academic Master Plan updating. (See Attachment E, Agenda Addendum, April 27, 1971.)

V. Adjournment of two-part Senate session.

ACADEMIC SENATE AGENDA ITEM _____.

MOTION: It is moved that the attached Personnel Policies Committee response to the Trustees' F&SA Committee's proposed policy changes on tenure be considered as a business item at the April 27 meeting.

MOTION: It is moved that the Academic Senate adopt and approve the attached April 22 statement by the Personnel Policies Committee responding to the Trustees' F&SA Committee's proposed Title 5 Policy Changes Dealing with Tenure and send copies of the adopted statement to the President, the Cal Poly Statewide Academic Senators, and the Faculty Affairs Committee of the Statewide Academic Senate.

The Committee suggests that the following changes should be incorporated into the Trustees Committee on Faculty & Staff Affairs' Proposed Policy on Tenure - Title 5, change as presented in Agenda Item 1, March 23-24, 1971, F&SA.

1. Section 42701 of said Article I - Proposed Amendment

Comment:

The changes as proposed seem to open the possibility that the consultative procedure could be greatly restricted, depending upon the interpretation of the language by a college president. It also seems to stress, disproportionately, the importance of student input in the consultative process as compared to other levels of consultation.

Suggested Changes:

- (a) In the first sentence of Section 42701 - return to the mandatory language of "shall" and strike the word "may."
- (b) In the second sentence of Section 42701 - Strike the words "in particular."

2. Subdivision (d) of Section 42702 of said Article I - Proposed Amendment

Comment:

Section 42702 (d) (3) appears to be inconsistent with Section 43560 (e) and it is questionable whether an employee legally could initially be appointed to the rank of either Associate Professor or Professor.

Also, if it is possible to initially appoint untenured professors, why should assistant professors be prevented from promotion until tenure has been gained?

It seems unfair to restrict salary increases by tying promotion to tenure. We believe that this section, as proposed, would be seriously detrimental to morale unless implemented simultaneously with the newly adopted salary schedule.

Suggested Change:

The above problems could be partially corrected by adding the following language to Section 42702 (d) (3): "Except as provided in Section 43560 (f)."

3. Added Section 43650 of Article 13Comment:

This new Section 43560 dealing specifically with employees appointed after September 1, 1971, seems to eliminate any possibility that new rank and class appointees transferring from another State College could receive prior credit towards tenure if prior service were at less than Associate Professor rank.

Suggested Change:

Change added Section 43560 (d) by striking the words: "tenured" and "holding the rank of Associate Professor or Professor at a State College."

4. Renumbered and Revised Section 43571 of Said Article 13Comment:

The proposed language seems to prevent any credit for tenure for service as a lecturer unless such service was at a salary equivalent to Associate Professor or Professor ranks.

Suggested Change:

Restore the struck language and strike everything added from and including the word "provided."

COMMITTEE ON FACULTY AND STAFF AFFAIRS

Policy on Tenure – Title 5 Change

RESOLVED, By the Board of Trustees of the California State Colleges, acting under the authority of and to implement, interpret and make specific Education Code Sections 22600, 22604, 22607, 23604, 23705, 23707, 24201 and 24305, and pursuant to the Administrative Procedure Act, that this Board hereby amends, adds and renumbers its regulations in Articles 1 and 13, Subchapter 6, Chapter 1, Part V, of Title 5 of the California Administrative Code, as follows:

1. Section 42701 of said Article 1 is amended to read as follows:

Section 42701. Consultative Procedure. Each college shall develop, as soon as practicable, procedures whereby at all levels of recommendations relating to promotions, retention and tenure of faculty, only ~~tenured~~ members of the faculty who are tenured, and such department chairmen and academic-administrative officers as college procedures shall provide, ~~shall~~ may be involved in recommendations to the president or his designee ~~relating to academic personnel matters~~. These procedures may permit those involved in making such recommendations to consider information received from other tenured members of the faculty, non-tenured members of the faculty, alumni, academic-administrators, and, in particular, from students. College procedures shall also provide for the involvement of tenured members of the faculty in other academic personnel matters. Such procedures shall be submitted to the Chancellor and the Trustees for approval.

~~The Chancellor shall make every effort, insofar as practicable, to encourage uniform procedures among the colleges.~~

2. Subdivision (d) of Section 42702 of said Article 1 is amended to read as follows:
 - (d) The president of each college or his designee, using the consultative process established pursuant to Section 42701 shall:
 - (1) Make all appointments of academic employees which do not involve promotions or tenure.
 - (2) Make all appointments of academic employees which confer tenure as well as proposals to put an employee on a final notice year in lieu of according tenure.

- (3) Make all promotions of academic employees; provided, that only tenured faculty may be promoted to the ranks of associate professor or professor.
3. Section 43560 of said Article 13 is renumbered 43560.1 and shall read as hereinafter provided in Paragraph 5.
4. Section 43560 is added to said Article 13 to read as follows:

Section 43560. Academic Employees Whose Service First Began on or After September 1, 1971. An academic employee as defined in Section 42700, subdivision (1), appointed pursuant to Article 2, Article 2.5, or both, and who first began his service during an academic year commencing on or after September 1, 1971, may be awarded tenure on the basis of full-time service in accordance with the procedures established pursuant to Section 42701, and pursuant to the following provisions:

- (a) The normal pattern of according tenure, except as modified below, shall involve the assessment of a faculty member's performance over a period of four successive academic years, and for those not accorded tenure, a terminal "notice" year.
- (b) The president may determine to award a fifth probationary year appointment; should it be considered by the end of that year that more time is still necessary to evaluate the probationary academic employee for tenure purposes, the president may award a final sixth probationary year appointment; and for those not awarded tenure following such final probationary year (the fifth or sixth, as the case may be), a terminal "notice" year.
- (c) If the academic employee transfers from an existing state college to a newly established state college under the provisions of Education Code Section 24316, he shall be accorded such tenure rights at the newly established college as he had acquired at the existing college.
- (d) If a tenured academic employee holding the rank of associate professor or professor at a state college, transfers from that state college to another state college, and such transfer is not under the provisions of Education Code Section 24316, he may be appointed with tenure or with such credit towards tenure as the president of the state college to which he transfers shall determine.
- (e) If the academic employee is initially appointed to the rank of professor he may be considered for tenure during his first year, and, by the end of his second year, shall be notified by the president or his designee that he will either receive tenure or that he will receive a terminal "notice" year.

- (f) Notwithstanding any provision in this article to the contrary, the president in special circumstances may award tenure to any probationary academic employee earlier than the normal probationary period otherwise provided in this section, when, following an evaluation of the performance of the faculty member at the college, he finds that such early granting of tenure is advantageous to the institution.
 - (g) Except as provided in subdivisions (c) and (f) of this Section, whenever tenure is awarded to an academic employee, the tenure shall be effective when the academic employee enters upon his duties at the same college at the beginning of the academic year next succeeding the year during which tenure is awarded.
 - (h) If the academic employee is promoted to the rank of instructor or assistant professor during his probationary period, he shall be credited with probationary years already served in a lower rank.
5. Section 43560 of said Article 13, renumbered 43560.1 as provided in Paragraph 3, is amended to read as follows:

Section 43560.1 ~~Tenure~~ Persons Serving Prior to September 1, 1971. An academic employee as defined in Section 42700, subdivision (1), appointed pursuant to Article 2, Article 2.5, or both, who was appointed and first began his full-time service during an academic year commencing prior to September 1, 1971, may be accorded tenure on the basis of full-time service in accordance with the procedures established pursuant to Section 42701, and pursuant to the following provisions:

(a) After serving two semesters or three quarters full-time during each of four successive academic years shall be accorded tenure on beginning his fifth successive academic year unless such year is his terminal "notice" year. As otherwise provided in this article, tenure may be accorded after less than four academic years of such service. The normal pattern of according tenure, except as modified below, shall involve the assessment of a faculty member's performance over a period of three academic years, final appraisal and review during the fourth academic year, and for those not accorded tenure, a terminal "notice" year.

(b) Transferred from an existing state college to a newly established state college under the provisions of Education Code Section 24316, shall be accorded such tenure rights at the newly established college as he had acquired at the existing college.

(c) Transferred from one existing state college to another, provided he had tenure at the college from which he

transferred shall gain tenure on beginning a second consecutive academic year.

(d) Transferred from one existing state college to another (newly established or existing) shall get credit for up to two academic years of the probationary period he has served if he does not have tenure.

(e) Initially appointed to the rank of professor, may gain tenure on beginning a second consecutive academic year and shall gain tenure on beginning a third consecutive academic year of service unless such year is a terminal notice year.

(f) If promoted to a higher academic rank during his probationary period, shall be credited with probationary years already served in a lower rank.

6. Section 43560.2 is added to said Article 13, to read as follows:

Section 43560.2. Application of Section 43560 to Certain Employees. At the discretion of the president and upon request of the academic employee, an academic employee to whom the provisions of Section 43560.1 are otherwise applicable may be placed under the provisions of Section 43560 instead of those of Section 43560.1.

7. Section 43560.5 of said Article 13 is renumbered 43561, and is amended to read as follows:

~~43560.5~~ 43561. Terminal Dates for Academic Year Employees Who Are Not Reappointed. ~~An~~ Except as provided in Section 43562 and in subdivision (c) of Section ~~43567~~, an academic year employee who is not reappointed shall terminate his services at the end of the college year during which ~~the final date for providing such notice may thereof~~ is to be given pursuant to this article, unless he will not have completed the academic year in which he is serving by that date, in which case he shall terminate his services at the end of that academic year.

8. Section 43561 of said Article 13 is renumbered 43562, and is amended to read as follows:

~~43561~~ 43562. Recommendations and Review. Recommendations for the according or nonaccording of tenure shall originate at the department or, where appropriate, at the divisional level. Such recommendations shall pass through appropriate levels to a final review committee which shall make recommendations to the president. The appropriate faculty shall participate fully at the various stages of the process. The president shall advise the academic employee of his decision with respect to tenure by December 1:

- (a) At colleges not on quarter system year-round operations, not later than June 1.

(b) At colleges on quarter system year-round operations, not later than:

- (1) June 1 for academic employees whose periods of four consecutive quarters begins with the fall quarter.
- (2) September 1 for academic employees whose periods of four consecutive quarters begins with the winter quarter.
- (3) December 15 for academic employees whose periods of four consecutive quarters begins with the spring quarter.
- (4) March 1 for academic employees whose periods of four consecutive quarters begins with the summer quarter.

The services of an academic employee who is not accorded tenure shall terminate the end of that college the academic year unless he is appointed next following the years during which notice is to be given pursuant to this section, which following academic year shall constitute a terminal notice "notice" year, in which case his services shall terminate at the end of the succeeding college year.

9. Section 43562 of said Article 13 is renumbered 43563.
10. Section 43563 of said Article 13 is renumbered 43564.
11. Section 43564 of said Article 13 is renumbered 43565.
12. Section 43565 of said Article 13 is renumbered 43566.
13. Section 43566 of Article 13 is renumbered 43567, and is amended to read as follows:

~~43566~~ 43567. Determination Not to Reappoint. (a) In the event the president of a state college determines in accordance with the procedures established pursuant to 42701 not to reappoint a probationary academic employee serving pursuant to Section 43560 or Section 43560.1 at the end of the first to a second academic year, the president shall notify:

(1) Academic Year employees at colleges not on quarter system year-round operations, and all 10-month and 12-month academic employees, not later than March 1st that his services will terminate at the end of ~~that~~ the college year- during which he is to be notified.

(2) Academic year employees at colleges on quarter system year-round operations:

(A) whose periods of four consecutive quarters begin with the summer or fall quarter, not later than

March 1st, that his services will terminate at the end of ~~that the college year-during which he is to be notified.~~

(B) Academic year employees at colleges on quarter system year-round operations whose periods of four consecutive quarters begin with the winter or spring quarter, not later than September 1st, that his services will terminate at the end of ~~that the college year-during which he is to be notified.~~

- (b) In the event the president determines, in accordance with procedures established pursuant to Section 42701, not to reappoint a probationary academic employee serving pursuant to Section 43560 or Section 43560.1 ~~after such employee has served more than one academic year but where the according of tenure is not involved,~~ to a third academic year, the president shall so notify the academic employee no later than December ~~1st~~ 15th of his second academic year. ~~that the employee's~~ The services of an academic employee not reappointed to a third academic year shall terminate at the end of his second academic year, as provided in Section 43561. ~~That college year except in the case of an academic year employee at a college on quarter system year round operations who will not have completed the academic year in which he is serving by the end of the college year, in which case he shall terminate his services at the end of that academic year.~~

- (e) The notice of intention not to reappoint a probationary academic employee shall be in writing, signed by the college president or his authorized agent, and mailed by certified mail, return receipt requested, to the employee at his last known address, or the notice may be delivered to the employee in person who shall acknowledge receipt of the notice in writing. If the notice is delivered to the employee and he refuses to acknowledge receipt thereof, the person delivering the notice shall make and file with the college president an affidavit of service thereof, which affidavit shall be regarded as equivalent to acknowledgment of receipt of notice.

- (c) In the event the president determines in accordance with the procedures established pursuant to Section 42701, not to reappoint a probationary academic employee serving pursuant to Section 43560 or Section 43560.1 where such academic employee has served more than two academic years, (whether or not the according or non-according of tenure is involved) the president shall so notify the academic employee by the times specified in Section 43562. The services of an academic employee who has served more than two successive academic years, and who is neither reappointed to any succeeding academic year as a further probationary year, nor awarded tenure shall terminate at the end

of the academic year next following the year during which notice is to be given pursuant to this subdivision (c), which following academic year shall constitute a terminal "notice" year.

~~(d) If the president fails to give notice as herein required, he shall be deemed to have reappointed the probationary academic employee for the succeeding academic year.~~

14. Section 43567 of said Article 13 is renumbered 43569.

15. Section 43568 of said Article 13 is renumbered 43570.

16. Section 43568 is added to said Article 13 to read as follows:

43568. Notifications of Non-Reappointment and Non-According of Tenure. (a) The notice of intention not to reappoint a probationary academic employee or not to accord him tenure, as the case may be, shall be in writing, signed by the college president or his authorized agent, and mailed by certified mail, return receipt requested, to the academic employee at his last known address, or the notice may be delivered to the academic employee in person who shall acknowledge receipt of the notice in writing. If the notice is delivered to the academic employee and he refuses to acknowledge receipt thereof, the person delivering the notice shall make and file with the college president an affidavit of service thereof, which affidavit shall be regarded as equivalent to acknowledgement of receipt of notice.

(b) Except as otherwise provided in this subdivision (b), reappointment to a succeeding academic year, and the awarding of tenure, as the case may be, may be accomplished only by notice by the president or his designee of reappointment, and notwithstanding any other provision of this article, including subdivision (a) of this section, no person shall be deemed to have been reappointed or to have been accorded tenure because notice is not given or received by the time or in the manner prescribed in this article. In the event no notice is received by such time, it is the duty of the academic employee concerned to make inquiry to determine the decision of the president. The services of an academic employee who is not notified that he is reappointed to a succeeding academic year, or that he is accorded tenure, as the case may be, shall terminate as provided in this article.

16. Section 43570 of said Article 13 is renumbered 43572.

17. Section 43571 of said Article 13 is renumbered 43573.

18. Section 43569 of said Article 13 is renumbered 43571, and is amended to read as follows:

~~43569~~ 43571. Lecturers. The provisions of this article shall not apply to periods of service in the status of lecturer except that ~~for individuals who have served without a break in service as lecturers and are appointed to positions in which tenure can be gained not to exceed two years of full-time service as a lecturer,~~ may be counted as service required for tenure, provided:

- (a) In the case of persons whose initial full-time service as a lecturer first began prior to September 1, 1971, and has continued without break from the time of his initial appointment, not to exceed two years of such service as a lecturer may be credited as service required for tenure.
- (b) In the case of persons whose initial full-time service first began as a lecturer on or after September 1, 1971, not to exceed two years of such service as a lecturer may be credited as service required for tenure, if it has been without break, at a salary range equivalent to the salary range for the rank of associate professor or professor; provided, that in cases where the initial appointment to a position in which tenure may be gained was at the rank of professor, service as lecturer may be credited only if a two-year tenure period is utilized, as provided in Section 43560, subdivision (e) in which event up to one year of service as lecturer may be credited if it has been without break at a salary range equivalent to the salary range for the rank of associate professor or professor.

SUMMARY OF CATALOG CHANGES - 1972-73
SCHOOL OF AGRICULTURE AND NATURAL RESOURCES
Page 1

| DEPARTMENT | COURSES | UNITS | TYPE OF CHANGE | COMMITTEE ACTION |
|------------|---|-------|--|----------------------------------|
| AE | AE 464 Agricultural Systems Engineering | 3 | Add new course | Pre. drop Math 242; Add Engr 251 |
| | AE 435 Drainage | 3 | Drop | Endorse |
| | AE 122 Agricultural Mechanics | 2 | Change Description | Endorse |
| | AE 123 Landscape Construction | 2 | Change Description | Refer back to A. E. |
| | AE 312 Hydraulics | 4 | Change description | Endorse |
| | AE 331 Irrigation Theory | 3 | Change title and description | Endorse |
| | AE 338 Dynamic Measurement | 3 | Change units from 4 to 3 | Endorse |
| | AE 345 Aerial Photogrammetry | 3 | Change number & title | Endorse |
| | AE 414 Irrigation & Drainage Engineering | 4 | Change Title, description, and prerequisite | Endorse |
| | AE 421 Equipment Engineering | 3 | Change units from 4 to 3 Change Description and Pre-requisite | Endorse |
| | AE 422 Equipment Engineering | 3 | Change units from 4 to 3 | Endorse |
| | AE 437 Conservation Engineering | 4 | Change units from 3 to 4 Change Description and Pre-requisite | Endorse |
| AM | AM 409 California Agricultural Law | 3 | Add new course | Endorse |
| | AM 230 Agricultural Business Credit and Finance | 3 | Change prerequisite | Endorse |
| | FM 213 Agricultural Economic Analysis | 3 | Change course number & pre-requisite | Endorse |
| | FM 333 Agricultural Price Analysis | 3 | Change prerequisite | |

Attachment D, Agenda Addendum
April 27, 1971
Page 1

| DEPARTMENT | COURSES | UNITS | TYPE OF CHANGE | COMMITTEE ACTION |
|------------|---|---------|--------------------------|--|
| | FM 405 Linear Programming in Agriculture | 3 | Change prerequisite | Endorse |
| AnSci | ASci 221 Applied Beef Cattle Practices | 2 | Add new course | Endorse |
| | ASci 222 Applied Swine Management Practices | 2 | Add new course | Endorse |
| | ASci 223 Applied Sheep Management Practices | 2 | Add new course | Endorse |
| | ASci 111 Market Beef Production | 3 | Change units from 4 to 3 | Endorse |
| | ASci 112 Elements of Swine Production | 3 | Change units from 4 to 3 | Endorse |
| | ASci 113 Elements of Sheep Production | 3 | Change units from 4 to 3 | Endorse |
| | ASci 334 Feed Mill Operation | 4 | Change units from 3 to 4 | Endorse |
| | ASci 211 Commercial Beef Management | 3 | Change units from 4 to 3 | Endorse |
| | ASci 212 Swine Management | 3 | Change units from 4 to 3 | Endorse |
| | ASci 213 Sheep Management | 3 | Change units from 4 to 3 | Endorse |
| Crops | FrSc 239 Home Fruit & Vegetable Production | 3 | Drop | Endorse |
| FI | FI 331 Wines & Other Fermented Foods | 3 | Add new course | Endorse; Add pre. jr. standing & consent of instructor |
| | FI 104, Applied Food Processing 105 | 3-6,3-6 | Drop | Endorse |
| | FI 224 Food Processing Operations | 3 | Drop | Endorse |
| | FI 122 Introductory Food Engineering | 3 | Change title | Endorse |
| | FI 221, 222, 223 Food Processing Unit Operations | 3,3,3 | Change title | |
| | FI 309 Meat Procurement & Use | 3 | Change title | |
| | FI 433 Food Processing Management | 4 | Change title | |

| DEPARTMENT | COURSES | | UNITS | TYPE OF CHANGE | COMMITTEE ACTION |
|------------|---------|--|---------|--|-------------------------------------|
| NRM | NRM 305 | Resource Fire Control | 3 | Add new course | Endorse title Resource Fire Control |
| | NRM 316 | Silviculture | 3 | Add new course | Endorse |
| | NRM 327 | Dendrology | 3 | Add new course | Endorse |
| | NRM 101 | Recreation Systems & Management | 3 | Change description | Endorse |
| OH | OH 243 | Turf Management | 4 | Add new course | Endorse |
| | OH 123 | Floriculture | 4 | Change description | Endorse |
| | OH 122 | Plant Materials I | 4, 4, 4 | Change description | Endorse |
| | 126 | II | | | |
| | 221 | III | | | |
| | OH 330 | Flower Arrangement | 2 | Change number, description, and prerequisite | Endorse |
| | OH 333 | Advanced Turf Management | 4 | Change number, title, description & prerequisite | Endorse |
| PI | PI 248 | Hatchery Operation | 1 | Drop | Endorse |
| | PI 303 | Poultry Hygiene & Flock Health | 3 | Change prerequisite | Endorse |
| | PI 322 | Hatchery Business Organization | 4 | Change prerequisite | Endorse |
| | PI 402 | Poultry Enterprise Supervision | 3 | Change prerequisite | Endorse |
| | PI 421 | Turkey Industry | 3 | Change prerequisite | Endorse |
| SS | SS 400 | Special Problems for Advanced Undergraduates | 1-2 | Add new course | Endorse |
| | SS 530 | General Soils | 3 | Add new course | Endorse |
| | SS 582 | Graduate Seminar in Land Mgmt | 3 | Change prerequisite | Endorse |

| DEPARTMENT | COURSES | UNITS | TYPE OF CHANGE | COMMITTEE ACTION |
|------------|----------------------------------|-------|----------------|------------------|
| VS | VS 206 Laboratory Animal Care | 3 | Add new course | Endorse |
| | VS 435 Meat Inspection | 4 | Add new course | Endorse |
| | MarE 222 Survey of Mar. Eng. | 4 | Add new course | Endorse |
| | MarE 223 Maricultural Eng. Lab. | 3 | Add new course | Endorse |
| | MarE 233 Marine Surveying & Top. | 4 | Add new course | Endorse |

CURRICULUM COMMITTEE RECOMMENDATIONS CONCERNING
1970-71 ACADEMIC MASTER PLAN UP-DATE

| <u>Degree</u> | <u>Date Requested</u> | <u>Committee Action</u> |
|------------------------------------|-----------------------|----------------------------------|
| B.A. Sociology-Anthropology | 1972-73 | Endorse for 1974-75 ¹ |
| M.A. Social Science | 1973-74 | Defer Action ² |
| B.S. Dietetics-Food Administration | 1973-74 | Endorse (Unanimous) |
| B.S. Speech Pathology & Audiology | 1972-73 | Reject ³ |
| B.A. Diversified Major | 1973-74 | Defer Action ⁴ |
| M.S. Statistics | 1976-77 | Endorse (Unanimous) |

1. The Committee endorsed for the 1974-75 academic year to avoid conflict between this proposed degree and the Behavioral Science degree which is to be implemented in 1973-74.
2. The Committee voted to defer action because it was not clear that the student with this career orientation (secondary school teaching) would be sufficiently marketable at this time to justify the inclusion of this degree in the master plan.
3. The Committee rejected this degree because of the relatively small number of students involved, the large number of state colleges already offering the degree, and the rather high cost of initiating this program.
4. The Committee voted to defer action pending final legislative action in this area, a clearer definition of the core courses in the major, and assurance that the majors would have elementary school teaching as a career objective.